



DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIRECTOR'S OFFICE

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Draft Minutes of the Thursday, March 2, 2023, meeting

Department of Health and Human Services (DHHS) Grants

Management Advisory Committee (GMAC)

The Grants Management Advisory Committee (GMAC) held a public meeting on Thursday, March 2nd, 2023, beginning at 2:00 p.m.

Agenda and/or Materials: http://dhhs.nv.gov/Programs/Grants/Advisory_Committees/GMAC/GMAC/

I. Call to Order

(Welcome, Roll Call, Announcements) Vice Chair, Stacy York

The meeting was called to order at 10:03 p.m. by Vice Chair Stacy York who had Erika Pond take roll, and a quorum of the Grants Management Advisory Committee (GMAC) members was confirmed.

Members Present

Amber Bosket
Lisa Genasci
Sonja Hollaway
Tom McCoy
Ali Caliendo
Stacy York
Shirley Trummel
Lauren Beattie
Fernando Serrano
Fred Shultz

Members Absent

Leslie Bittleston
Shayla Holmes

Department of Health and Human Services (DHHS), Grants Management Unit (GMU) staff present:

Erika Pond, Chief, GMU, DHHS

Ashley Fondi, Administrative Assistant, GMU, DHHS

Julia Ford, Administrative Assistant, GMU, DHHS

Lori Taylor, Food Security & Wellness Manager, DPBH, DHHS

V. Approve April 21, 2022, Meeting Minutes

(Discussion, Possible Action) Vice Chair Stacy York

Action – Meeting minutes were approved by Fred Shultz and Fernando Serrano.

Vice Chair Stacy York asked if all those in favor of approving the minutes from the April 21st meeting please say aye.

Members stated aye.

Vice Chair Stacy York asked if anybody opposed. No oppositions.

VI. Public Comment #1

Public Comment will be taken during this agenda item regarding any item appearing on the agenda. In consideration of others, who may also wish to provide public comment, please avoid repetition, and limit your comments to no more than three (3) minutes. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken.

VII. Update on Grants Management Advisory Committee (GMAC) Membership

Vice Chair Stacy York stated that they have had several people resign, leaving three vacancies in GMAC. Ms. York stated that if we could spread the word to fill those vacancies. Ms. York also stated that one of the people that resigned was the Chair for GMAC and that she wanted to put it out to the members to see if anybody would like to take place as the chair for the GMAC. Ms. York stated that per the bylaws, it will need to be voted in.

Lisa Genasci volunteered to be the new Chair.

Vice Chair York stated that they could take a vote and asked Ms. Pond if there was a special way to word it.

Ms. Pond stated that per the bylaws there is nothing that states it needs to be worded in a special way, just that the members need to vote on it.

Ms. York asked the members if anyone was in favor to please say yay or type it in the chat.

All members stated yay.

Ms. York stated that we have a majority of yay votes and that Lisa Genasci will be the new chair for the GMAC Committee.

- VIII. Update on Notice of Funding – Funds for Healthy Nevada**
- a. Respite, Independent Living, Positive Behavior Support (Erika Pond)**
 - b. Federally Qualified Health Centers Incubator Project (Erika Pond)**
 - c. Hunger (Lori Taylor)**
 - d. Cessation (Lori Taylor)**

Ms. Pond stated that for our respite, independent living, and positive behavior support notice of funding has closed. Ms. Pond stated that GMU has received applications for each category and our review committees are assembled. Ms. Pond stated that the committee members are reviewing applications this week and the review committee meets in two weeks. Ms. Pond stated that at that point, GMU will compile the funding decisions based on the review committee. Ms. Pond stated that the second Notice of Funding Opportunity is going to be for federally qualified health centers that will be posted this month.

Vice Chair Stacy York thanked Ms. Pond and opened the discussion to Ms. Taylor.

Ms. Taylor introduced herself to the GMAC members. Ms. Taylor stated that the FHN funds which \$2,000,000 annually for the food security and had about 13 applicants and that the tobacco funds is \$950,000 annually with about five applicants. Ms. Taylor stated that the applications have been reviewed and evaluated by the appropriate review committees and then we have the send those recommendations to GMU to finalize those funding decisions and then put together the packages.

Vice Chair Stacy York thanked Ms. Taylor and opened the discussion the GMAC members.

Ms. York stated that she was seeing none and hearing none and stated that we can move onto item number six.

- IX. Update on Family Resource Centers**
- a. Plan for Updated Assessment**
 - b. Need for Recommendations (Possible Action Item)**
 - c. Data Collection, Standardization**

Ms. York stated that there are the materials on the website for the family resource centers and the last assessment was done in 2020. Ms. York stated she wants to table this discussion to allow the members to have time to look into these documents on the website and then make our recommendation at the next GMAC meeting, but stated that if anyone had any recommendations now that Ms. Pond would be open to hearing them.

Ms. Caliendo asked what type of recommendations are being sought.

Ms. Pond responded by saying that as a grant management unit in 2020, contracted for this work product, it was in a profile for each of our statewide family resource centers and then an assessment of the strengths and the weaknesses of the family resource centers And then GMU put these two documents together.

Ms. Pond stated that lately there has been more discussion of what the family resource centers are doing and how they can better assist Nevadans statewide. Ms. Pond stated that maybe they can coordinate with other referral services.

Ms. Pond stated that she wanted to put it to the GMAC members whether or not there were any recommendations to conduct a new assessment or work towards putting together additional recommendations for what the committee members would like to see in terms of “What are we?”, “What do we do with the family resource centers?”, “What do they provide?”. Ms. Pond stated that this was done in 2020 and she was not here in the GMU then so she was not sure what discussions had previously taken place or if the GMAC recommend this assessment GMU put together in the first place.

Ms. Caliendo thanked Ms. Pond for her response. Ms. Caliendo stated that one thing that she wanted to know would have been how things might have changed since COVID-19 since it’s been a dramatic change for all of us. Ms. Caliendo stated that perhaps we need to take a look and review these documents, but that it might be nice for the family resource centers to submit an sort of change from the last time they spoke with the person gathering the information. Just so there’s an update on how they’re doing now post COVID-19 and as funds dwindle in different ways or if they’re doing better, it would be nice to know how they are doing now.

Vice Chair Stacy York invited any further discussion. No further discussion.

Ms. York stated that we put this item back on the agenda for the next GMAC meeting.

VIII. Public Comment #2

Public Comment will be taken during this agenda item regarding any item appearing on the agenda. In consideration of others, who may also wish to provide public comment, please avoid repetition, and limit your comments to no more than three (3) minutes. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken.

Vice Chair Stacy York invited public comment. There was no public comment.

X. Wrap up and Adjournment (Information, Discussion) Stacy York

Vice Chair Ms. York adjourned the meeting at 2:18 p.m.

This notice was mailed to groups and individuals as requested and posted on the DHHS website at:

<http://dhhs.nv.gov/Programs/Grants/GMU/> and on the State of Nevada Public Meeting Notice website at <https://notice.nv.gov/>. Meeting materials will be available to the public online prior to the meeting or contact the Grant Management Unit via phone at 775-684-3470 or by email: gmu@dhhs.nv.gov.